

CANAN ALTUNER

Tourism & Hospitality / Housekeeping

□ Seyrantepe Mh. Cardak Sk. No:9 D:4 Kagithane/Istanbul | □ ca.nan80@hotmail.com | □ +90 535 335 88 11

ABOUT ME

A dedicated and meticulous hospitality professional with extensive experience in the hotel industry, having strengthened my expertise particularly over the last three years in housekeeping. I have maintained a strong sense of responsibility regarding cleanliness, order, and guest satisfaction, always prioritizing work discipline and professionalism. Thanks to my teamwork skills, attention to detail, and adherence to hygiene standards, I have been one of the most trusted and respected employees throughout my tenure.

WORK EXPERIENCE

HOUSEKEEPING

Acar Suit Hotel (2025 - 2026)

- Ensuring daily cleaning and tidiness of guest rooms.
- Carrying out work processes in compliance with hygiene standards.
- Fulfilling special requests of hotel guests to enhance their comfort.
- Contributing to teamwork to create an efficient workflow.
- Checking room inventories and ensuring replenishment of missing supplies.

Busa Travel and Hospitality - Metzel Tourism (2021 - 2025)

- Ensuring daily cleaning and tidiness of guest rooms.
- Carrying out work processes in compliance with hygiene standards.
- Fulfilling special requests of hotel guests to enhance their comfort.
- Contributing to teamwork to create an efficient workflow.
- Checking room inventories and ensuring replenishment of missing supplies.

SALES CONSULTANT / RETAIL ASSOCIATE

Aci Stationery Ortakoy (2004 - 2021)

- Managing the sales process by providing customers with product information.
- Understanding customer needs and directing them to the right products.
- Professionally maintaining store organization and product displays.
- Tracking inventory, identifying missing products, and supporting order processes.
- Processing cash register transactions and customer payments smoothly.

EDUCATION

Seyrantepe Primary School

1987 - 1994

LANGUAGES

English — Elementary Proficiency

Turkish — Native

REFERENCES

Available upon request.